**Remote School Planning Template – Emergency Preparedness @ Woodward Academy**

Teachers, please complete the form below and submit to your department head or principal by **September 30, 2011**. Please contact your department head, tech specialist or Nneka or Shelley in IT if you need assistance completing your plan.

**Online Tools / Minimal Expectations**

* **Grades PK-K** - *Edline* plus wiki, blog or Google site with instructions, assignments, activities and/or resources (for parents). Activities do not have to be tech based!
* **Grades 1-3 -** *Edline* plus wiki, blog or Google site with instructions, assignments, activities and/or resources (students assisted by parents as needed).
* **Grades 4-12** – *Edline* (including HW hand-in and quizzes), email, Google Docs; wiki, blog or Google site.
* **All Grades:** Videos, podcasts and interactive websites as appropriate.

**Optional:** Moodle (or other LMS), screencasting, discussion boards, presentation tools (Prezi, Voicethread, slideshare), participation tools (Wallwisher, Voicethread) Skype, etc...

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| **Teacher Name:** | **Ronda ZENTS** | | |
| **Grade Level/Subject/Course**: | **English 9 EP and 11 CP** | | |
| **Resources, online tools and strategies I will use to deliver “remote classroom**:” (Assume students will not have textbooks at home; Use of Edline *required* as central communication hub) | | | |
| **I will use Edline and my class blog to deliver remote school instruction and activities.**  **For Day #1 of remote school, students will write a blog/journal topic. Freshman will write on a proverb, explaining its meaning and exemplifying its accuracy in everyday life. Juniors will write on a topic related to our class reading.**  **For Days #2 and #3 of remote school, I will post media (video or photograph) on the blog that they must view and respond to in a blog post demonstrating a specific type of writing (persuasive, creative, expository).** | | | |
| **Materials I will need at home to deliver instruction** (e.g. textbook, computer files, software, microphone): | | | |
| **Computer and Internet access** | | | |
| **Skills I need to learn/refresh to implement my plan:** | | | |
| **None—we have already begun our use of the class blog for assignments and discussion.** | | | |
| **Expectations of students (include needed tech skills):** (Include plans for ensuring students have needed skills / understand expectations) | | | |
| **Students are expected to log into Edline and then go to our class blog link for the journal assignment. Students should then navigate the blog as they have already been doing in the computer lab and at home. They should be responsible for accessing their Edublogs account, and in the event of a problem, they should email me for assistance. Students know to comment on our class blog and then write a new post on their individual blog as a part of every blogging assignment.** | | | |
| **How I will “take roll” to confirm that students have received my instructions?** (Post Edline discussion comment, email teacher, respond to survey, etc…) | | | |
| **As students respond to the class blog comment, a time stamp and their name are recorded.** | | | |
| **Ideas/methods to ensure “active learning:”**  (i.e. student interactivity, collaboration, artifacts/ demonstrations of learning) | | | |
| **In addition to responding to the class blog comment, students must comment on each others’ personal blogs. I will require students to offer a minimum of two comments per blog assignment.** | | | |
| **Address of my blog, wiki, Google site, LMS, etc…** (Must be linked from Edline) | | | Period F  [http://britlitperioddzents.edublogs.org](http://britlitperioddzents.edublogs.org/)  Period E  [http://britlitperiodczents.edublogs.org](http://britlitperiodczents.edublogs.org/)  Period B  [http://britlitperiodbzents.edublogs.org](http://britlitperiodbzents.edublogs.org/)  Period C  [http://britlitperiodazents.edublogs.org](http://britlitperiodazents.edublogs.org/)  Period A  [http://britlitperiodfzents.edublogs.org](http://britlitperiodfzents.edublogs.org/) |
| **Colleague who will assist if I am ill during remote school:** | | | **Peggy McNash** |
| **Other ideas/considerations/concerns:** | | | |
| **The blog topics will vary depending on what we are studying and reading in class at the time of the remote schooling and local/national/international news. Ideally, the blog topic will connect what we are reading in class to the “real” world.** | | | |
| **Reviewed by Department Head or Administrator (Name / Date)** | | **Peggy Dyer McNash 10/14/11** | |

Submitted 10/14/11